



calvarysd
calvary christian academy

1771 E Palomar Street Chula Vista, Ca 91913 • 619.421.1100

EMPLOYMENT OPPORTUNITIES

February 20, 2024

Calvary Chapel San Diego (CCSD) and Calvary Christian Academy (CCA) are currently accepting applications.

We are praying, believing God will provide, and looking for "called" individuals to serve with us.

You can take a look at our website and download the application online at www.cca-knights.com/employment. If you are interested in applying for one of our positions, please submit a complete application to our office.

Calvary Chapel San Diego
Attn: Human Resources Dept.
1771 E. Palomar St.
Chula Vista, CA 91913
Office: 619.421.1100
Fax: 619.591.2262

Applications will be reviewed upon receipt, and qualified applicants will be notified concerning the next phase of our application process. If selected, candidates must successfully pass background checks.

For more information, please submit inquiries to employment@calvarysd.com.

Overall Employment Opportunities List

CCA - School:

Administration

- Vice Principal

Preschool

- Preschool Teacher
- Preschool Teacher Assistant
- Substitute Teacher Assistant

Lower School

- Teacher
- Teacher Assistant
- Substitute Teacher
- Substitute Teacher Assistant

Middle School

- Substitute Teacher

CALVARY CHRISITAN ACADEMY (CCA) EMPLOYMENT OPPORTUNITIES

All positions require the individual to be a professing Christian, adhering to the CCSD Statement of Faith, with a vibrant and active spiritual life who desires to teach/model "*Simply Jesus, Superior Academics and Servant Leadership*" to their students. Calvary Christian Academy (CCA) is an extension and ministry of Calvary Chapel San Diego and strives to provide a high standard of care for the children that are entrusted to CCA.

JOB TITLE:	VICE PRINCIPAL
DEPARTMENT:	ADMINISTRATION
FLSA:	EXEMPT
TYPE:	FULL-TIME

RESPONSIBILITIES:

The Vice Principal is responsible for assisting in the management and direction of programs, staff members and daily operational issues for the school. The Vice Principal is involved in many aspects of daily administration and education including supporting the Principal in various aspects and leading students in obtaining their optimum potential. They may also evaluate new teachers and develop new curriculum, assist in the formulation of policies, organizational plans, goals and objectives in order to develop and maintain an educationally effective school of excellence. Vice Principal is a born-again believer and exudes the following characteristics: Prayerful, well regarded in the Word, mature, a submitted leader and has a servant's heart.

- Assists in managing the school by use of leadership, supervisory and administrative skills to promote the spiritual, educational, social and physical development of each student.
- Visibly present outside the office to serve parents and students as needed on a daily basis (i.e., playground, hallways, parking lot, etc.)
- Assists in the recruiting, hiring and coordinates training of faculty and staff related to the school.
- Assists in recruiting efforts and enrollment of students to grow and expand the school.
- Works as a team with Principal, Head of Schools, and other Administrators to fulfill God's plan for the entire school system.
- Assists in day-to-day operational issues related to the school including but not limited to: Parking lot safety, AM/PM care, athletics, discipline, class trips, planning events, successfully overseeing annual productions, as well as, fund development activities.
- Assists in the technology aspects (i.e., RenWeb, Chromebooks) of the educational thrust of the school.
- Handles day-to-day disciplinary issues with students, parents and faculty.
- Ensures in the execution of yearly faculty and staff evaluations.
- Maintains ACSI and WASC accreditation requirements.
- Attends school related extra-curricular activities.
- Work as a team with Head of Schools, Principal and other Administrators to fulfill God's plan for the entire school system.
- Attend school related extra-curricular activities.
- May attend chapel with students and must be ready to pray and come alongside students, parents and families in ministering the Gospel.
- Other duties as needed.

QUALIFICATIONS:

- Bachelor's degree required.
- 3+ years' experience teaching.
- Minimum 3 years' professional work experience in a similar position and demonstrated success in managing people and processes in an educational setting.
- Knowledge to work within a framework of policies, procedures, and State and Federal laws.
- Ability to successfully operate school related systems (eg. RenWeb).
- CA Teaching Credential preferred, ACSI Certification preferred. TB certification required.
- Team player with demonstrated experience in successfully managing staff members.
- Understanding of private school educational dynamics.
- Ability to multi-task and problem solve while evaluating various factors including site-wide tactical and strategic focus.
- Strong oral and written communication skills, in order to respond to common inquiries or complaints from families, students, staff members or members of the community.
- Strong organizational skills and the ability to handle multiple tasks efficiently and effectively.
- Demonstrates experience in performance development, teaching/leading, mentoring and or/organization development.
- Strong work ethic, positive attitude, and willingness to perform tasks assigned.
- Strong and growing relationship with Jesus Christ and it should be evident in both the personal and professional life.
- Agree to the mission statement, values, and Statement of Faith.
- Called by God into ministry.
- Agree to uphold and support the missions, vision, and strategy of the Church and model appropriate behavior in support of CCSD/CCA values.
- Lead by example.

JOB TITLE:	TEACHER
DEPARTMENT:	PRESCHOOL
FLSA:	NON-EXEMPT
TYPE:	FULL-TIME

RESPONSIBILITIES:

The Teacher must be dedicated to work with the school administration, faculty, students and parents in a way that promotes a positive Christian environment. The Teacher shall prayerfully assist young students (2 years old – 5 years old) to achieve optimum development of skills and mastery of knowledge by conducting assigned curriculum within the Preschool department.

- Will plan and teach bible-based curriculum (ABeka) within the guidelines of the Director and school policy and philosophy.
- Direct and train the staff assigned to their classroom.
- Develop and maintain a portfolio on each child in their care.
- Ensure maintenance of all portfolios (i.e., calendar due dates).
- Ensure proper supervision of their students both inside the classroom and during outside play.
- May lead or assist in special activities as directed by the Early Education Director.
- Responsible for the classroom environment including arrangement, appearance, safety and décor of the classroom. As the Holy Spirit leads, provides an environment that will glorify God and train a child in His way.
- Maintain proper care of all equipment and supplies.
- Report repairs or maintenance needs within their area to the Early Education Director or the Facilities Department.

- Attend all staff meetings and recommended training programs, professional conferences and workshops.
- Schedule parent conferences.
- Ensure open communication with parents.
- Work with assigned staff and ensures all communication is handled in a professional and loving manner.
- Communicate with Early Education Director regularly and ensure church and school policies are observed.
- Integrate Biblical principles and the Christian philosophy of education throughout all activities.
- Attend chapel with students.
- Must be ready to pray and come alongside students, parents and families as a minister of the Gospel.
- Assist in the general housekeeping tasks of the classroom.

QUALIFICATIONS:

- Typically requires a High School diploma, 12 units in the core classes in Early Childhood education (i.e., CD 170 Principles of Child Development; CD 180 Observation and Guidance for Child Development; CD 181 Curriculum Planning for Child Development I; and CD 284 Child, Family and Community) and one (1) year of teaching experience at the preschool level using the ABeka Curriculum. To meet toddler component additional courses are needed. Please reference Child Development Degrees or Early Education Degrees at local college websites.

OR

- Typically requires a Bachelor's Degree in related field or equivalent experience, 12 units in the core classes in Early Childhood education (i.e., CD 170 Principles of Child Development; CD 180 Observation and Guidance for Child Development; CD 181 Curriculum Planning for Child Development I; and CD 284 Child, Family and Community) and four (4) years of teaching experience at the preschool level using the ABeka Curriculum. To meet toddler component additional courses are needed. Please reference Child Development Degrees or Early Education Degrees at local college websites.
- Minimum two (2) year teaching experience at a preschool level.
- Teaching skills and people and/or process skills.
- Good communication skills.
- Ability to read, understand and present the prescribed curriculum and school requirements and policies. Ability to respond to common inquiries or complaints from parents, regulatory agencies or staff members.
- Ability to apply basic mathematical concepts.
- Ability to define problems, collect data, establish facts and draw valid conclusions.
- Demonstrate the ability to accept and carry out responsibilities and make competent, professional decisions.
- Direct and train other team members and takes responsibility for staff development.
- Must be called by God into ministry.
- Must agree to uphold and support the mission and vision of the Church.
- Must be an example of Servant-Leadership.
- Model appropriate behavior in support of CCSD/CCA values.
- Other duties as needed.

JOB TITLE:	TEACHER ASSISTANT
DEPARTMENT:	PRESCHOOL
FLSA:	NON-EXEMPT
TYPE:	FULL-TIME

RESPONSIBILITIES:

The Teacher's Assistant is a Christ-centered individual, strong and growing in his/her faith. The Teacher's Assistant outwardly demonstrates an externally focused life, applying his/her own God-transformed life to impact the lives of others.

Under the direction of the Lead Teacher, the Teacher's Assistant serves and supports the students in their educational, physical and spiritual needs. The Teacher's Assistant serves and supports the Lead Teacher in all duties related to teaching.

- Assist the Lead Teacher in teaching bible-based curriculum (ABeka) within the guidelines of the Early Education Director (EED) and school policy and philosophy.
- Assist the teacher in the direction and training of any volunteer or new Teacher Assistant assigned to their classroom.
- Maintain proper care and disinfects all equipment and supplies.
- Responsible for preparing and distributing snacks within the classroom.
- Regularly communicates with the Lead Teacher any concern and/or observation (daily) as they relate to the student and or their parents.
- Responsible for transition procedures from/to classroom and to/from outside recess, chapel, and practices, this includes but is not limited to headcounts, recess supervision and safety procedures.
- Continual monitoring of children and verification of the number of students throughout the day.
- Aftercare program set up room for differentiated play and learning styles along with age-appropriate centers.
- Responsible for closing procedures – A checklist will be provided for preschool closing expectations.
- Assist in the maintenance of student portfolios within assigned classroom (i.e. calendar due dates).
- Assist in maintaining the classroom environment including arrangement, appearance, safety and décor of the classroom. Not only helps provide a fun environment but also one that will glorify God and train a child in His way.
- Attend all staff meeting and recommended training programs, which may include professional conferences and workshops.
- Ensure open communication with parents, in a professional and effective manner.
- Attend chapel with students.
- Must be ready to pray and come alongside students, parents and families as a minister of the Gospel.
- Assist in the general housekeeping tasks of the classroom.

QUALIFICATIONS:

- Typically requires a High School diploma. Working towards completing 12 units in the core classes in Early Childhood education (i.e., CD 170 Principles of Child Development; CD 180 Observation and Guidance for Child Development; CD 181 Curriculum Planning for Child Development I; and CD 284 Child, Family and Community) and one (1) year of related experience at the preschool level. To meet toddler component additional courses are needed. Please reference Child Development Degrees or Early Education Degrees at local college websites.

OR

- Typically requires a High School diploma, 12 units in the core classes in Early Childhood education (i.e., CD 170 Principles of Child Development; CD 180 Observation and Guidance for Child Development; CD 181 Curriculum Planning for Child Development I; and CD 284 Child, Family and Community) and 3-4 years of related experience at the preschool level. To meet toddler component additional courses are needed. Please reference Child Development Degrees or Early Education Degrees at local college websites.
- Demonstrates basic or intermediate teaching skills and people and/or process skills. Demonstrates basic or intermediate knowledge of the prescribed curriculum.
- Demonstrates good communication skills.
- Ability to read, understand and present the prescribed curriculum and school requirements and policies effectively. As well as the ability to respond to common inquiries or complaints from parents, regulatory agencies or staff members.
- Ability to apply basic mathematical concepts such as addition, subtraction, multiplication & division.
- Ability to define problems, collect data, establish facts and draw valid conclusions.
- TB certification required.
- May make basic decisions within the classroom.
- Present, organize and convey problems or issues within department and external parties (i.e., parents) in a supporting role.
- Model appropriate behavior in support of CCSD/CCA values.

JOB TITLE:	SUBSTITUTE TEACHER ASSISTANT
DEPARTMENT:	PRESCHOOL
FLSA:	NON-EXEMPT
TYPE:	MONDAY-FRIDAY; AS NEEDED; HOURLY

RESPONSIBILITIES:

The Substitute Teacher Assistant is a Christ-centered individual, strong and growing in his/her faith.

Under the direction of the Lead Teacher, the Substitute Teacher Assistant will assist and support as needed in all duties in the classroom, in transitions and outdoors.

- Maintain proper care and disinfects all equipment and supplies.
- Assists in distributing snacks within the classroom.
- Regularly communicates with the Lead Teacher any concern and/or observation (daily) as they relate to the student and or their parents.
- Assist as guided for transition procedures from/to classroom and to/from outside recess, chapel, and practices, this includes but is not limited to headcounts, recess supervision and safety procedures.
- Continual monitoring of children and verification of the number of students throughout the day.
- Aftercare program set up room for differentiated play and learning styles along with age-appropriate centers.
- Assist in maintaining the classroom environment including arrangement, appearance, safety and décor of the classroom. Not only helps provide a fun environment but also one that will glorify God and train a child in His way.
- Attend chapel with students.

- Must be ready to pray and come alongside students as a minister of the Gospel.
- Communicates with Director regularly and ensures church and school policies are observed.
- Assist in the general housekeeping tasks of the classroom

QUALIFICATIONS:

- Typically requires a High School diploma. Working towards completing 12 units in the core classes in Early Childhood education (i.e., CD 170 Principles of Child Development; CD 180 Observation and Guidance for Child Development; CD 181 Curriculum Planning for Child Development I; and CD 284 Child, Family and Community) and one (1) year of related experience at the preschool level. To meet toddler component additional courses are needed. Please reference Child Development Degrees or Early Education Degrees at local college websites.

OR

- Typically requires a High School diploma, 12 units in the core classes in Early Childhood education (i.e., CD 170 Principles of Child Development; CD 180 Observation and Guidance for Child Development; CD 181 Curriculum Planning for Child Development I; and CD 284 Child, Family and Community) and 3-4 years of related experience at the preschool level. To meet toddler component additional courses are needed. Please reference Child Development Degrees or Early Education Degrees at local college websites.
- Demonstrates basic or intermediate teaching skills and people and/or process skills. Demonstrates basic or intermediate knowledge of the prescribed curriculum.
- Demonstrates good communication skills.
- Ability to read, understand and present the prescribed curriculum and school requirements and policies effectively. As well as the ability to respond to common inquiries or complaints from parents, regulatory agencies or staff members.
- Ability to apply basic mathematical concepts such as addition, subtraction, multiplication & division.
- Ability to define problems, collect data, establish facts and draw valid conclusions.
- TB certification required.
- Current immunization record.
- May make basic decisions within the classroom.
- Present, organize and convey problems or issues within department and external parties (i.e., parents) in a supporting role.
- Model appropriate behavior in support of CCSD/CCA values.

JOB TITLE:	TEACHER
DEPARTMENT:	LOWER SCHOOL
FLSA:	EXEMPT
TYPE:	FULL-TIME

RESPONSIBILITIES:

The Teacher must be dedicated to work with the school administration, faculty, students and parents in a way that promotes a positive Christian environment. The Teacher shall prayerfully guide students in their educational goals as they develop attitudes and skills that will deepen their relationship with Christ, as well as prepare them to be mature, contributing members of their community. The Teacher is responsible for supervising, educating and working with students to

achieve optimum development of skills and mastery of knowledge by conducting assigned subject-matter of grade-level(s) instruction within the primary grades. Teacher duties include planning lessons that target specific skills and concepts, managing classroom behavior to keep all students engaged in the lesson and providing individual support and feedback for their students.

- Demonstrate knowledge of subject area(s) taught and independently present and teach developed lesson plans of the subject(s) to the appropriate grade level.
- Conduct classroom instruction using modern professional teaching principals, practices and techniques appropriate to the subject matter or grade level of assignment.
- Effectively utilize the basic elements of instruction (i.e., presenting of information, questioning techniques, responding to learner input, arrangement of learning activities). Incorporate classroom technology in order to enhance instruction.
- Demonstrate ability to inspire learning and cultivate relationships with students.
- Plan, prepare and assign appropriate weekly lesson plans including instructional objectives, planned activities, Biblical integration, assessments and resources.
- Assist and encourage students with classroom work, questions and any particular difficulties.
- Maintain classroom discipline in both an on-site classroom and remote learning environment.
- Write curriculum documents and serve on accreditation committees as assigned.
- Utilize appropriate assessment techniques to inform and evaluate student learning and progress. Communicating with the Principal on assessments.
- Model effective teacher/parental partnering through timely and proactive communication with parents in support of student behavioral and academic success (posting of assignments, grades, conferencing, etc.).
- Respond to parent questions and concerns, communicating with Principal on more serious issues and ensure open communication with parents, in a professional and effective manner.
- Maintain orderliness within the classroom and other appropriate areas on campus.
- Report student attendance, lesson plans, homework and grades in RenWeb school system.
- Adhere and enforce school rules, policies, procedures and safety guidelines.
- Participate in school-wide and individual professional development.
- Attend designated school functions outside of school hours.
- Attend morning and afternoon meetings on time.
- Parent-Teacher conferences at least once per year, or at parents' request.
- Motivate students to accept God's gift of salvation and help them grow in their faith through their witness and Christian role modeling.
- Lead students to a realization of their self-worth in Christ and assist them in making positive life choices.
- Integrate Biblical principles and the Christian philosophy of education throughout all activities.
- Attend chapel with students.
- Must be ready to pray and come alongside students, parents and families as a minister of the Gospel.
- Assist in the general housekeeping tasks of the classroom and other duties as needed.

QUALIFICATIONS:

- Bachelor's degree in related subject.
- Master's degree preferred.
- CA Teaching Credential.
- Minimum of 3 years teaching experience preferred.
- Knowledge of computer technology required.
- Must have good communication skills and ability to clearly present subject to students.
- Ability to respond to inquiries or complaints from families. Ability to effectively communicate information to students, parents and Administration.
- Ability to apply basic mathematical concepts. Experience with Math and Focus curriculum is a plus.
- Ability to define problems, collect data, establish facts and draw valid conclusions.
- Demonstrate the ability to accept and carry out responsibilities and make competent, professional decisions.
- Must be called by God into ministry.
- Must agree to uphold and support the mission and vision of the Church.
- Must be an example of Servant-Leadership.
- Model appropriate behavior in support of CCSD/CCA values.

JOB TITLE:	TEACHER ASSISTANT
DEPARTMENT:	LOWER SCHOOL
FLSA:	NON-EXEMPT
TYPE:	FULL-TIME

RESPONSIBILITIES:

The Teacher Assistant is a Christ-centered individual, strong and growing in his/her faith. The Teacher Assistant outwardly demonstrates an externally focused life, applying his/her own God-transformed life to impact the lives of others.

Under the direction of the teacher, the Teacher Assistant serves and supports the students in their educational, physical and spiritual needs. The Teacher Assistant serves and supports the teacher in all duties related to teaching.

- Under direction of the teacher, assists students in comprehending all curriculum and instruction within the guidelines of the school policy and biblical philosophy.
- Assist the teacher in the direction and training of any volunteer assigned to their classroom.
- Support teacher with grading and scoring of classroom homework and tests.
- Responsible for maintaining and directing "safe play" during recess and breaks.
- Assist AM and/or PM Aides with outside supervision before/after school.
- Maintain proper care and disinfects all equipment and supplies.
- Ensure visitors are identified and directed to appropriate administrative offices.
- Regularly communicates with the Teacher or Principal of any concern and/or observation (daily) as they relate to the student and/or their parents.
- Assist in the maintenance of student portfolios within assigned classroom (i.e. calendar due dates).
- Use various technology (i.e. RenWeb, email) to ensure homework and test scores are current and communicated to parents.
- Assist in maintaining the classroom environment including arrangement, appearance, safety and décor of the classroom. Not only helps provide

a fun environment but also one that will glorify God and train a child in His way.

- May assign merits and demerits to students to address behavior.
- Attend all staff meeting and assigned training programs, which may include professional conferences and workshops.
- May assist teacher in the coordination of parent conferences.
- Ensure open communication with parents, in a professional and effective manner.
- Attend chapel with students.
- Must be ready to pray and come alongside students, parents and families as a minister of the Gospel.
- Assist in the general housekeeping tasks of the classroom.

QUALIFICATIONS:

- Typically requires a High School diploma.
- Demonstrate knowledge of the prescribed curriculum and complete grade level competencies.
- Demonstrate strong communication skills and proficiency using school technology.
- Multitasker who does not become easily overwhelmed.
- Ability to read, understand and present the prescribed curriculum and school requirements and policies effectively. As well as the ability to respond to common inquiries or complaints from parents or staff members.
- Ability to apply basic mathematical concepts such as addition, subtraction, multiplication & division, fractions, decimals and percent.
- Ability to define problems, collect data, establish facts and draw valid conclusions.
- TB certification required.
- May make basic decisions within the classroom.
- Present, organize and convey problems or issues within department and external parties (i.e., parents) in a supporting role. Regularly communicates capabilities to the Teacher and Principal.
- Model appropriate behavior in support of CCSD/CCA values.

JOB TITLE:	SUBSTITUTE TEACHER
DEPARTMENT:	LOWER SCHOOL
FLSA:	NON-EXEMPT
TYPE:	MONDAY-FRIDAY; AS NEEDED; HOURLY RATE

RESPONSIBILITIES:

This individual serves as a professional teacher who assists students in achieving optimum development of skills and mastery of knowledge by conducting assigned subject-matter of grade-level(s) instruction within the lower and/or middle school.

This a temporary position and serves on an “as needed” basis.

- Independently presents and teaches developed lesson plans to a particular subject or grade level.
- Conducts classroom instruction using modern professional teaching principals, practices and techniques appropriate to the subject matter or grade levels(s) of assignment.
- Assists and encourages students with classroom work, questions and any particular difficulties.
- Maintains orderliness within the classroom and other appropriate areas on campus.

- Ensures attendance is reported.
- Adheres and enforces school rules, policies and procedures and safety guidelines.
- Attend chapel with students.
- Must be ready to pray and come alongside students as a minister of the Gospel.
- Assist in the general housekeeping tasks of the classroom.

QUALIFICATIONS:

- Bachelor's degree in related subject.
- CA Teaching Credential.
- Minimum of 3 years teaching experience preferred.
- Knowledge of computer technology required.
- Must have good communication skills and ability to clearly present subject to students.
- Ability to respond to inquiries or complaints from families. Ability to effectively communicate information to students, parents and Administration.
- Ability to apply basic mathematical concepts.
- Ability to define problems, collect data, establish facts and draw valid conclusions.
- Demonstrate the ability to accept and carry out responsibilities and make competent, professional decisions.
- Must be called by God into ministry.
- Must agree to uphold and support the mission and vision of the Church.
- Must be an example of Servant-Leadership.
- Model appropriate behavior in support of CCSD/CCA values.

JOB TITLE:	SUBSTITUTE TEACHER ASSISTANT
DEPARTMENT:	LOWER SCHOOL
FLSA:	NON-EXEMPT
TYPE:	MONDAY-FRIDAY; AS NEEDED; HOURLY RATE

RESPONSIBILITIES:

Under the direction of the teacher, the Substitute Teacher Assistant serves and supports the students in their educational, physical and spiritual needs. This individual serves and supports the teacher in all duties related to teaching.

This is temporary position and serves on an "as needed" basis.

- Under direction of the teacher, assists students in comprehending all curriculum and instruction within the guidelines of the school policy and biblical philosophy.
- Support teacher with grading and scoring of classroom homework and tests.
- Responsible for maintaining and directing "safe play" during recess and breaks.
- Assist AM and/or PM Aides with outside supervision before/after school.
- Maintain proper care and disinfects all equipment and supplies.
- Direct any student behavior concerns to the Teacher.
- Communicate with the Teacher or Principal of any concern and/or observation (daily) as they relate to the student and/or their parents.
- Ensure visitors are identified/checked in and directed to appropriate administrative offices.
- Attend chapel with students.
- Must be ready to pray and come alongside students, parents and families as a minister of the Gospel.
- Assist in the general housekeeping tasks of the classroom.

QUALIFICATIONS:

- Typically requires a High School diploma.
- Demonstrate knowledge of the prescribed curriculum and complete grade level competencies.
- Demonstrate strong communication skills and proficiency using school technology.
- Multitasker who does not become easily overwhelmed.
- Ability to read, understand and present the prescribed curriculum and school requirements and policies effectively. As well as the ability to respond to common inquiries or complaints from parents or staff members.
- Ability to apply basic mathematical concepts such as addition, subtraction, multiplication & division, fractions, decimals and percent.
- Ability to define problems, collect data, establish facts and draw valid conclusions.
- TB certification required.
- May make basic decisions within the classroom.
- Present, organize and convey problems or issues within department and external parties (i.e., parents) in a supporting role. Regularly communicates capabilities to the Teacher and Principal.
- Model appropriate behavior in support of CCSD/CCA values.

JOB TITLE:	SUBSTITUTE TEACHER
DEPARTMENT:	MIDDLE SCHOOL
FLSA:	NON-EXEMPT
TYPE:	MONDAY-FRIDAY; AS NEEDED; HOURLY RATE

RESPONSIBILITIES:

This individual serves as a professional teacher who assists students in achieving optimum development of skills and mastery of knowledge by conducting assigned subject-matter of grade-level(s) instruction within the lower and/or middle school. This serves on an "as needed" basis.

- Independently presents and teaches developed lesson plans to a particular subject or grade level.
- Conducts classroom instruction using modern professional teaching principals, practices and techniques appropriate to the subject matter or grade levels(s) of assignment.
- Assists and encourages students with classroom work, questions and any particular difficulties.
- Maintains orderliness within the classroom and other appropriate areas on campus.
- Ensures attendance is reported.
- Adheres and enforces school rules, policies and procedures and safety guidelines.
- Attend chapel with students.
- Must be ready to pray and come alongside students as a minister of the Gospel.
- Assist in the general housekeeping tasks of the classroom

QUALIFICATIONS:

- Bachelor's degree in related subject.
- CA Teaching Credential.
- Minimum of 3 years teaching experience preferred.
- Knowledge of computer technology required.
- Must have good communication skills and ability to clearly present subject to students.

- Ability to respond to inquiries or complaints from families. Ability to effectively communicate information to students, parents and Administration.
- Ability to apply basic mathematical concepts.
- Ability to define problems, collect data, establish facts and draw valid conclusions.
- Demonstrate the ability to accept and carry out responsibilities and make competent, professional decisions.
- Must be called by God into ministry.
- Must agree to uphold and support the mission and vision of the Church.
- Must be an example of Servant-Leadership.
- Model appropriate behavior in support of CCSD/CCA values.